

# **Smith Registration**

## **Standard Edition**

### **v. 2.0**



# **Users Manual**

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## I. Introduction

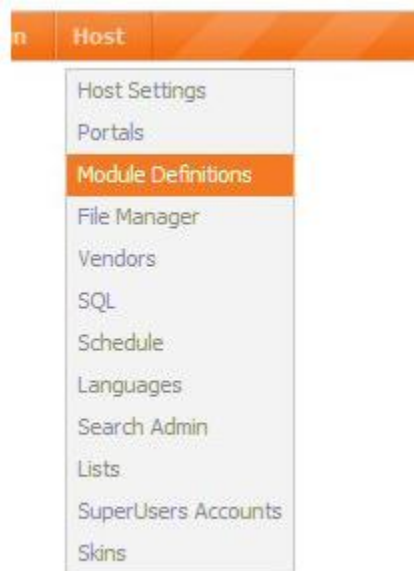
Thank you for purchasing the Smith Registration module for Dotnetnuke. You will find the module very user friendly and easy to use.

The Smith Registration module will eCommerce enable your registrations and subscriptions in your DNN Portal. The registration module is integrated with Authorize.net, Transfirst, Innovative and NMI payment gateways. The registration module supports all major merchant account providers.

## II. Installing the Registration Module

The Smith Registration module is delivered as a standard DNN installable zip or PA (Private Assembly). You install the Smith Registration just like you would install any other DNN module.

**Step 1** - From the host menu you'll use Module Definitions to install the module. In order to do that, you should login as host, or an administrator account with module upload permissions.



**Figure 1 - DNN Host Menu**

You can reach Module Definitions from the Host menu item as show in figure 1 above. Install the new module from the Host -> Modules menu in DNN.

## Step 2 - Upload New Module

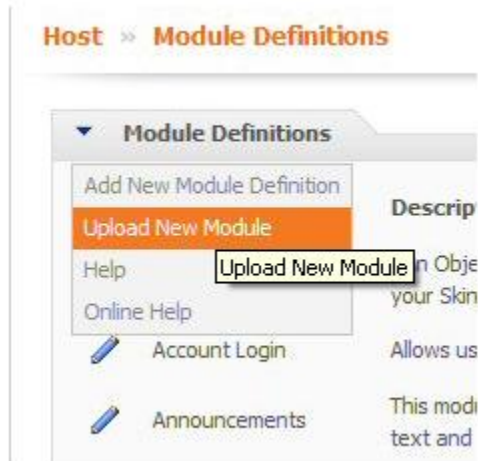


Figure 2 - Module Definitions screen

On Module Definitions screen (figure 2), choose Upload New Module from the actions menu. This action menu can be either left or right side of the main container. It depends on the layout of your current DotNetNuke skin.

## Step 3 - Browse the ZIP File

Remember the place where you saved the module ZIP file you downloaded? Then browse it.

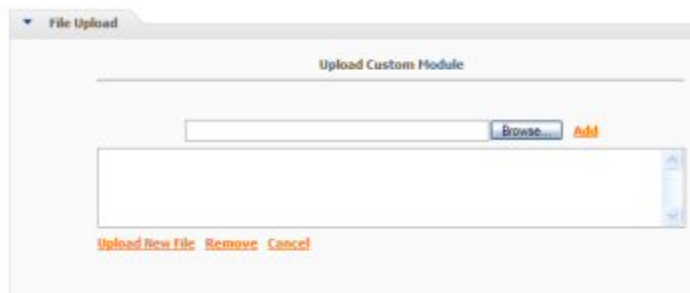


Figure 3 - Browse for the module

## Step 4 - Pick the file

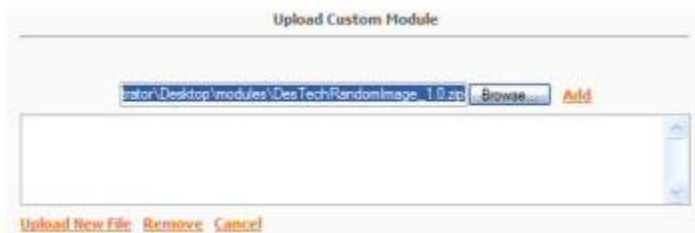
After you accessed the file, choose it and press Open.



**Figure 4 - Pick your module**

**Step 5 - Add the File**

The file (with complete physical location) appears in the textbox. Check it once again and then click Add.



**Figure 5 - Add file**

**Step 6 - Upload it Now!**

When you see it appear on text area box, click Upload New File link. Now the file is uploaded.

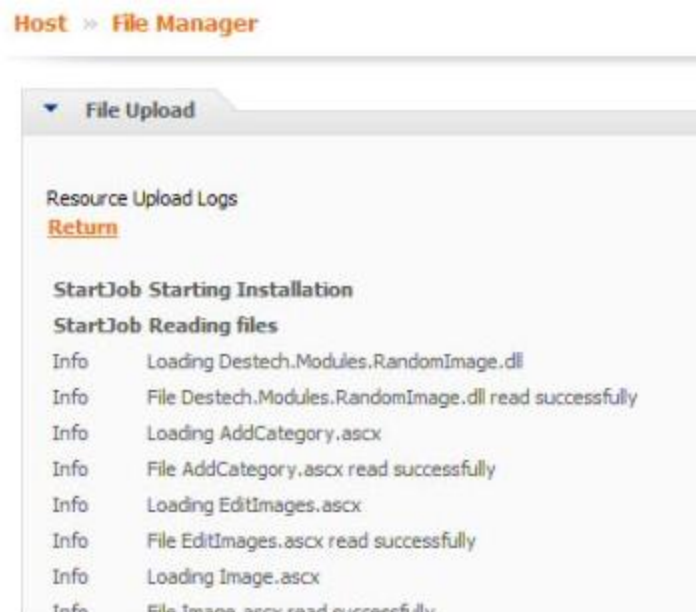


**Figure 6 - Upload file**

### Step 7 - Module Installed

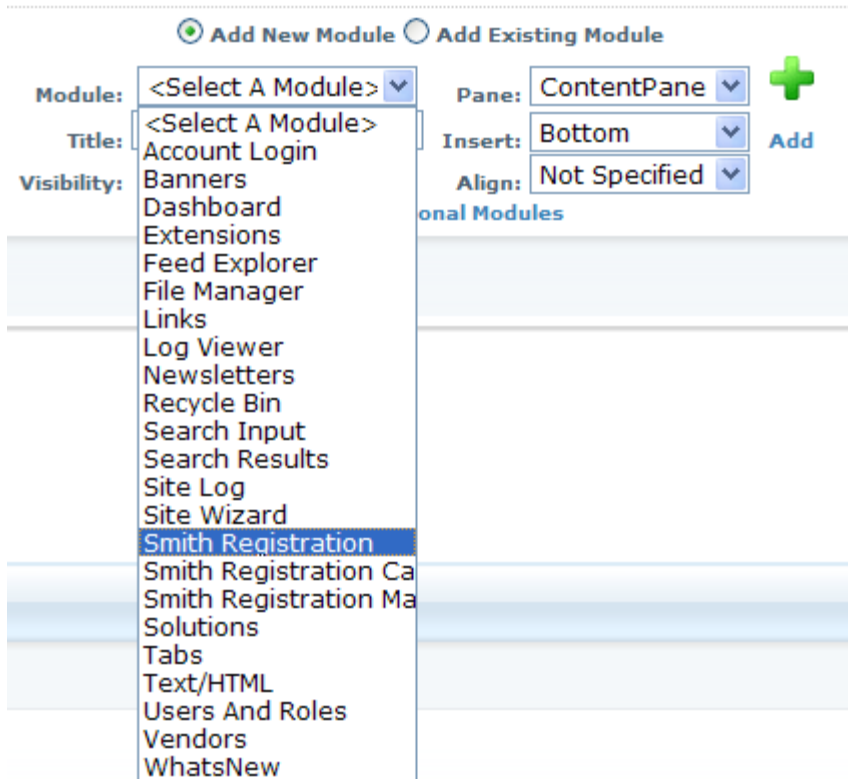
If you do not see any error messages, it means that the module is installed correctly.

Click the Return link.



### Step 8 - See it on the List

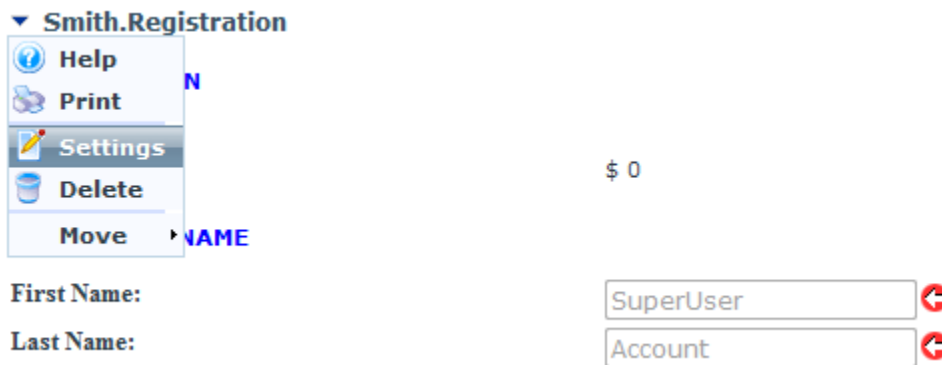
When everything is OK, you should see the Smith Registration module on the Module list on upper panel. Now you can use the module.



**Step 8** – Create a new page in your DNN portal and add the Smith Registration module to the page.

### III. Configuring the Module Settings

Hover your mouse over the drop down arrow in the upper corner of the Smith Registration module container and choose settings.



Scroll to the bottom of the screen and click the plus sign next to the “Smith.Registration Settings”

☐ **Smith Registration Settings**

Product Name :	Website Registration
Product Price:	25
Gateway:	Charge1 ▼
Merchant ID:	demo
RegKey :	password
Test Mode:	<input type="checkbox"/> (Applicable for only Authorize.net Gateway)
Credit Card	<input checked="" type="checkbox"/>
ACH Checking	<input type="checkbox"/>
ACH Savings	<input type="checkbox"/>
Recurring:	<input type="checkbox"/> (Applicable for only Authorize.net Gateway)
Total Occurences	12
Role to Add:	Registered Users ▼
Successsful Payment Page	<None Specified> ▼

**A. Product/Subscription Setup**

**Product Name** - This is the name of the product, service, or subscription that you are selling. This will show up in the registration screens as you checkout.

**Product Price** - This is the price of your product, service or subscription.

**B. Gateway Setup**

**Gateway** – The gateway dropdown box allows you to select the gateway provider you are signed up for and wish to use with the registration module. The gateway is the server

and software program that the registration module sends credit card or echeck (ACH) transaction to. Select the gateway that applies to you. If you do not have a gateway or merchant account setup, please contact Smith Consulting at 949-244-9739. We are a gateway and merchant account reseller and can get you setup quickly and easily.

**Merchant ID** - This is a required field for the gateway. Merchant ID is a unique id that identifies you with the gateway provider. Authorize.net refers to this as the API Login ID. Other gateway providers refer to it as userid, merchant id or gateway id.

**RegKey** - This is the gateway password and is a required field. Authorize.net refers to this as a Transaction Key. Other gateway providers refer to it as password.

Please contact your gateway provider or reseller for a test account if you do not already have one.

Please Note: Authorize.net expires their test accounts after 30 days. Therefore an Authorize.net test account cannot be provided. You can apply for an Authorize.net test account using the following URL <http://developer.authorize.net/testaccount/>

**Test Mode** – Check this box if you are using a test account and would like to do testing on your registration module before going live. This checkbox only applies to Authorize.net as they use a different URL for posting test transactions. In order to use the test mode option you must have a valid test account assigned by Authorize.net

### ***C. Subscription and Recurring Billing Setup***

**Recurring Billing** - Check this box if you want to enable recurring billing in the registration module. The interval for recurring billing is Monthly. The Smith Registration Pro version supports additional recurring billing intervals of weekly, monthly, quarterly, semiannual and annual. Additional recurring options like custom intervals and trial periods are also supported in the Registration Pro version. Recurring billing is only supported using the Authorize.net gateway.

**Total Occurrences** - This setting only applies if you have checked the box for recurring billing above. Enter a numeric value for the number of times that you want the recurring billing to charge the customer. Enter "12" to bill the customer's card 12 times. Enter "9999" to have the recurring billing continue indefinitely.

## ***D. Payment Method Setup***

### **Payment Method Setup**

Credit Card :

eCheck Checking :

eCheck Savings :

The following payment types are available in the Registration Module:

**Credit Card check box** - check this box if you want the user to be able to pay by credit card.

**eCheck Checking** - check this box if you want the user to have the option to pay using their checking account.

**eCheck Savings** - check this box if you want the user to have the option to pay using their savings account.

The following is test credit card information you can use while you are testing:

Test Credit Card: 4012888888881881  
CVV2: 123  
Billing Name: John Doe  
Billing Address: 20 Anywhere  
Billing Zip: 92677  
Card Expiration Date: 10/09

## ***E. Role and Redirect Page Settings***

**Role to Add after Successful Payment** – The Registration module allows you to select the role to add a user to upon successful registration and credit card authorization, the user will be placed in the role that you have selected. All the currently defined roles in your DNN portal will be available in the dropdown.

To add new roles, go to the DNN Admin menu - user roles menu option. Default DNN roles are Administrators, Content Manager, Registered Users, Subscribers.

**Successful Payment Page** - Choose the page that you want to direct the user to after they have successfully completed their registration and payment.

## F. Email Setup

User Email Confirmation Subject:	<input type="text" value="Your Order"/>
User Email Confirmation Body:	<input type="text" value="Thank you for your order.&lt;br&gt;Your Order Total is :[OrderTotal]"/>
Admin Email Confirmation Subject:	<input type="text" value="New Order on Website"/>
Admin Email Confirmation Body:	<input type="text" value="New order from website for order total of [OrderTotal]"/>

**User Email Confirmation Subject** - Enter the subject line for the email that will be sent to the customer upon successful registration and payment.

**User Email Confirmation Body** - Enter the text for the body of the email that will be sent to the customer upon successful registration and payment. Limited html tags are supported in the html body

The following tokens can be entered in the email body to customize the email message.

[FIRSTNAME]  
[LASTNAME]  
[USERNAME]  
[EMAIL]  
[ORDERTOTAL]

Note: They should all be uppercase.

**Admin Email Confirmation Subject** - Enter the subject line for the email that will be sent to the portal admin upon successful registration and payment.

**Admin Email Confirmation Body** - Enter the text for the body of the email that will be sent to the portal admin upon successful registration and payment.

The following tokens can be entered to customize the body of the admin email message.

[FIRSTNAME]  
[LASTNAME]  
[USERNAME]  
[EMAIL]  
[ORDERTOTAL]

Note: They should all be uppercase.

## ***G. Saving your module settings***

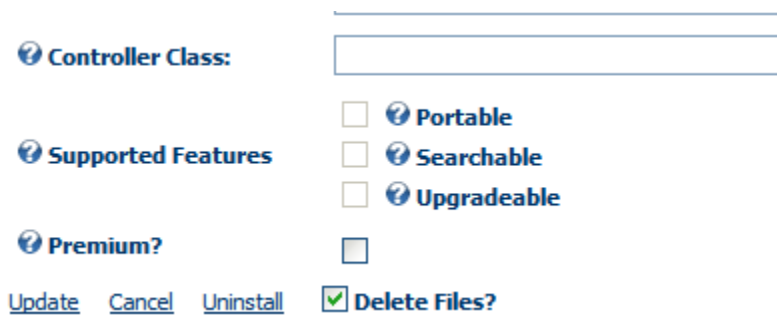
**Update Button** - When you are finished configuring the module settings click the “Update” button at the bottom of your screen to save your module settings.

**Congratulations!** Your new Registration module is now ready for use. Make sure that you logout as host before going thru the registration.

## IV. Upgrading or uninstalling the Registration Module

In order to upgrade the Smith Registration module to a newer version please follow these steps:

1. It's a good idea to reset Microsoft IIS webserver prior to uninstalling modules as IIS caches files sometimes.
2. Navigate to the host menu – module definitions page.
3. Click the pencil next to the Smith Registration to edit the module
4. Locate the following screen:



**Controller Class:**

**Supported Features**

- Portable
- Searchable
- Upgradeable

**Premium?**

[Update](#) [Cancel](#) [Uninstall](#)  **Delete Files?**

5. Make sure the delete files checkbox is checked and click the uninstall link
6. After the module has uninstalled you can follow the procedure at the top of this document titled “Installing the Smith Registration Module”