

# **Smith Payment Registration**

**Authorize.Net Payment Page  
Checkout  
v. 2.0**



## **Users Manual**

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## I. Introduction

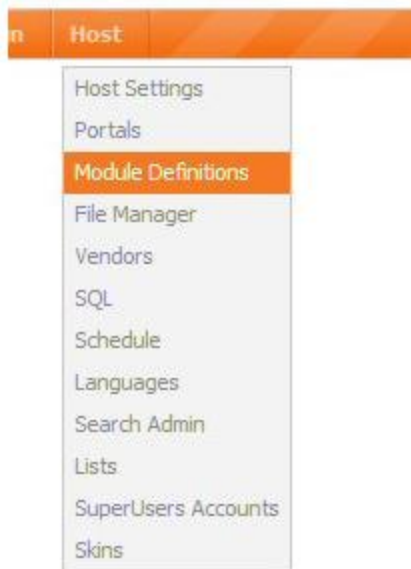
Thank you for purchasing the Smith Registration module for DotNetNuke. You will find the module very user friendly and easy to use.

The Smith Registration module will eCommerce enable your registrations and subscriptions in your DNN Portal. This version of the Smith Registration module is integrated with Authorize.net payment gateways and utilizes an Authorize.net payment for the user to enter their credit card information. This is useful if you don't to setup SSL and take credit cards on your website. The Smith Registration module supports all major merchant account providers. If you need a merchant account or Authorize.Net gateway account setup please contact Smith Consulting at [sales@smith-consulting.com](mailto:sales@smith-consulting.com) we are a certified reseller of Authorize.Net.

## II. Installing the Payment Registration Module

The Smith Registration module is delivered as a standard DNN installable zip or PA (Private Assembly). You install the Smith Registration just like you would install any other DNN module.

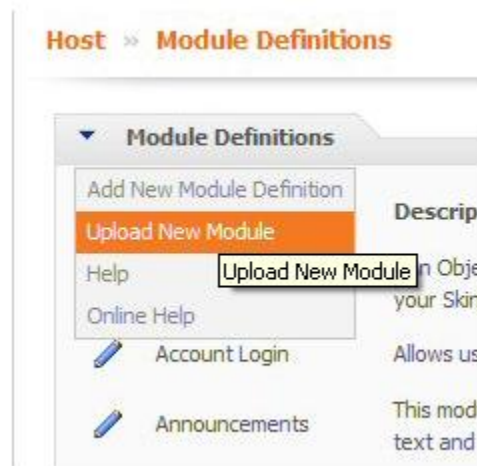
**Step 1** - From the host menu you'll use Module Definitions to install the module. In order to do that, you should login as host, or an administrator account with module upload permissions.



**Figure 1 - DNN Host Menu**

You can reach Module Definitions from the Host menu item as show in figure 1 above. Install the new module from the Host -> Modules menu in DNN.

## Step 2 - Upload New Module

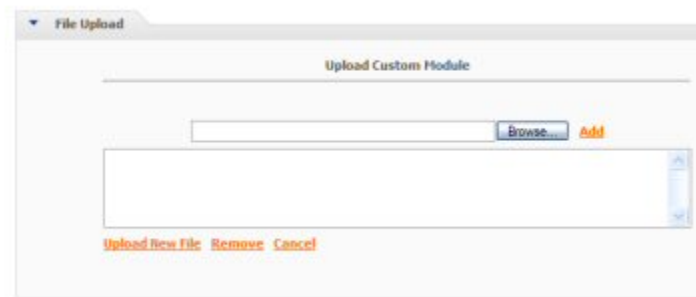


**Figure 2 - Module Definitions screen**

On Module Definitions screen (figure 2), choose Upload New Module from the actions menu. This action menu can be either left or right side of the main container. It depends on the layout of your current DotNetNuke skin.

**Step 3 - Browse the ZIP File**

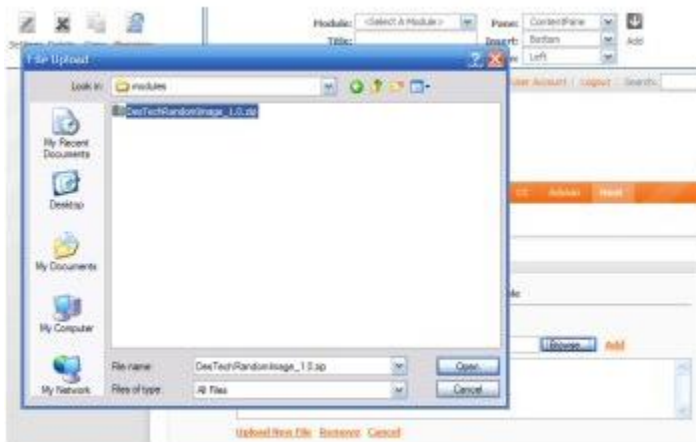
Remember the place where you saved the module ZIP file you downloaded? Then browse it.



**Figure 3 - Browse for the module**

**Step 4 - Pick the file**

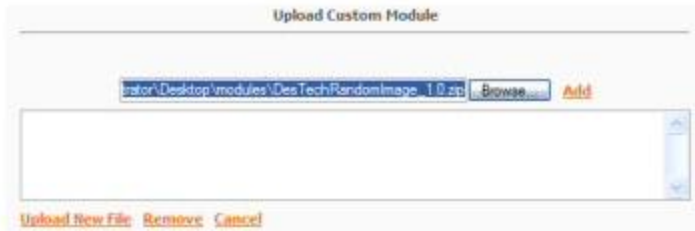
After you accessed the file, choose it and press Open.



**Figure 4 - Pick your module**

**Step 5 - Add the File**

The file (with complete physical location) appears in the textbox. Check it once again and then click Add.



**Figure 5 - Add file**

**Step 6 - Upload it Now!**

When you see it appear on text area box, click Upload New File link. Now the file is uploaded.



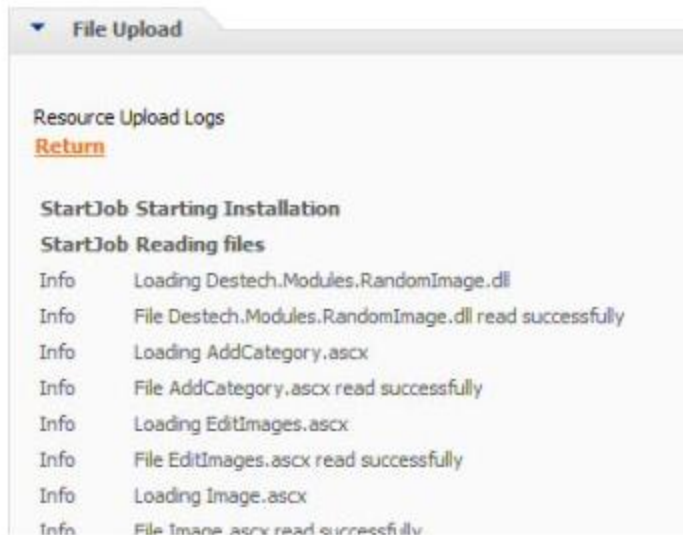
**Figure 6 - Upload file**

**Step 7 - Module Installed**

If you do not see any error messages, it means that the module is installed correctly.

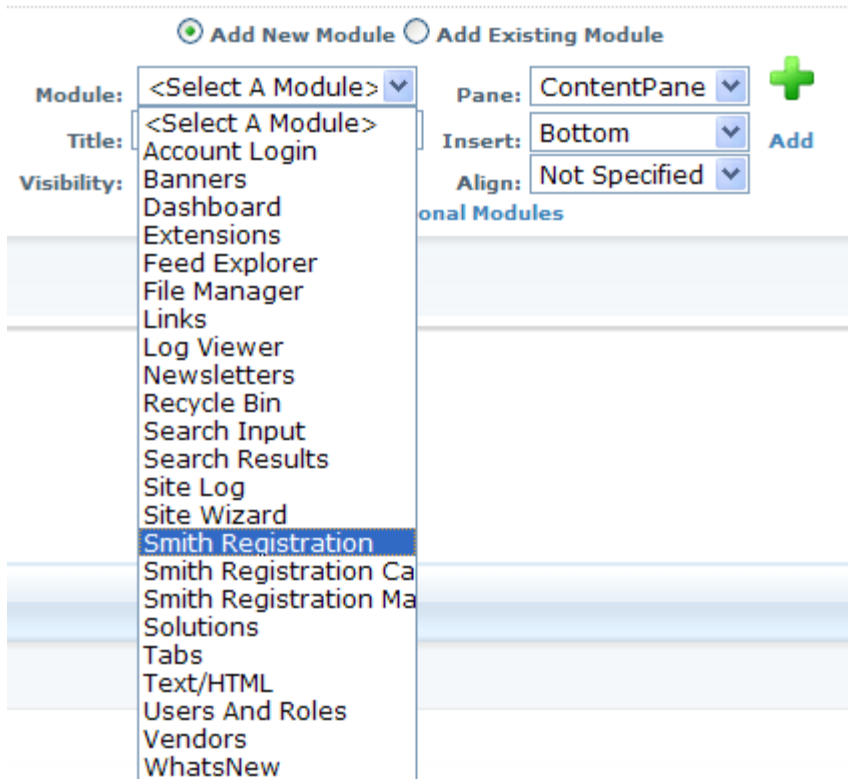
Click the Return link.

Host » File Manager



**Step 8 - See it on the List**

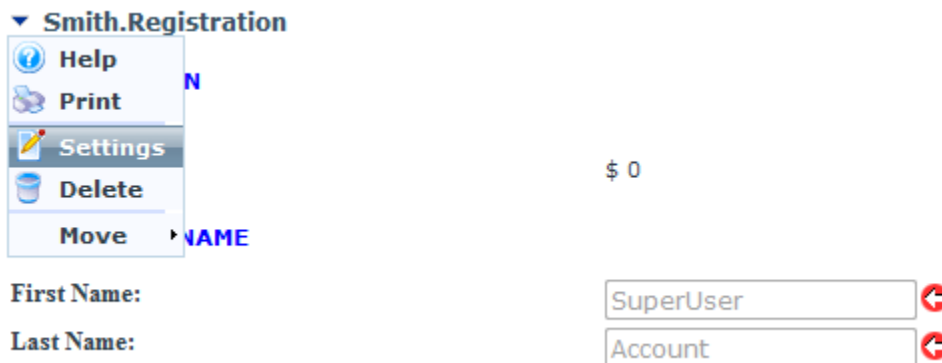
When everything is OK, you should see the Smith Registration module on the Module list on upper panel. Now you can use the module.



**Step 8** – Create a new page in your DNN portal and add the Smith Registration module to the page.

### III. Configuring the Module Settings

Hover your mouse over the drop down arrow in the upper corner of the Smith Registration module container and choose settings.



Scroll to the bottom of the screen and click the plus sign next to the “Smith.Registration Settings”

### **Smith.Registration Settings**

In this section, you can set up settings that are specific for this module.

Product Name:	<input type="text" value="Website Subscription"/>
Product Price:	<input type="text" value="25"/>
Merchant ID:	<input type="text" value="7vst9PR46f"/>
RegKey:	<input type="text" value="7nR9weA4R7Sfc67p"/>
GateWayUrl:	<input type="text" value="https://test.authorize.net/gateway/transact.dll"/>
Receipt Link Url:	<input type="text" value="http://www6.smith-consulting.com/authnetdemo/Home/tabid/556/ctl/ConfirmStatus/mid/1238/Default.aspx"/>
Receipt Link Text:	<input type="text" value="Thank you for you order"/>
Successful Payment Page:	<input type="text" value=" &lt;None Specified&gt;"/>

**Product Name** - This is the name of the product, service, or subscription that you are selling. This will show up in the registration screens as you checkout.

**Product Price** - This is the price of your product, service or subscription.

Authorize.net requires a login Id and a transaction key. Please note that neither of these items are the login or password that you use to log into Authorize.net. They are completely separate from logging into your account and can be obtained by following these steps:

- Log Into Authorize.net
- On the first page, look for the “Account” section at the bottom left hand side. Click on “Settings”.
- On the settings page, click on “API Login ID and Transaction Key”, which is located in the “Security Settings” section.

- Your API login Id should show on the API Login ID page, and to obtain a transaction Id, follow the instructions in the “Create New Transaction Key” section.

**Merchant ID** – Enter your Authorize.net API Login ID.

**RegKey** - Enter your Authorize.net Transaction Key.

Please Note: Authorize.net expires their test accounts after 30 days. You can apply for an Authorize.net test account using the following URL:

<http://developer.authorize.net/testaccount/>

**Gateway URL:** Enter one of the following URLs at Authorize.Net:

**Live Mode:** <https://secure.authorize.net/gateway/transact.dll>

**Test Mode:** <https://test.authorize.net/gateway/transact.dll>

**Receipt Link URL:** The Receipt Link URL is automatically generated by the Smith Registration module. This URL will be entered in your Authorize.Net virtual terminal account to redirect back to after payment is completed at Authorize.Net

There are a number of settings that can be configured to make your Smith Registration/Authorize.Net integration more seamless for you and for your users. By logging into your Authorize.Net account, you can control the look of the Authorize.Net payment form, email your users a payment receipt after they successfully fill out the Authorize.Net payment form, and configure your Authorize.Net account to automatically send updates regarding the status of a form’s payment.

**Successful Payment Page** – This dropdown will list all the pages on your DNN portal that you have created. Select the page you would like to redirect the user to after successful purchase. After the user returns to your site from Authorize.Net there will be a close button on the confirmation page when the user clicks the close button they will be redirected to the page you choose here.

**Receipt Link Text** – Enter the text that you want to be displayed on the button on the Authorize.net payment confirmation page. When the user clicks the button at Authorize.net they will be returned to your DNN portal.

**Coupons and Discounts**

Show Coupon:

**Show Coupon** – Check this box if you want to offer your customer the ability to enter a coupon and receive a discount on their payment. If you check this box a coupon text box will be displayed on step 1 of the payment form for the user to enter their coupon code. If the user enters a valid coupon code their payment total will be discounted by the amount or percentage of the coupon that you configured in the Manage Coupons section.

## IV. Coupon Management

To add or edit coupons hover your mouse over the drop down arrow in the upper corner of the Smith Registration module container and choose “Manage Coupons” and the following screen is displayed.

▼ Manage Coupons
Records: 10 ▼

Add New Coupon

CouponCode	Coupon Name	Coupon Amount	Discount Percentage		
1234	\$10 Dollar Off Coupon	\$10.00	0	<a href="#">Edit</a>	<a href="#">Delete</a>

First Prev 0-1 of 1 Next Last

Back

### A. Add New Coupon

Click the “Add New Coupon” button to add a new coupon and the following screen will be displayed.

▼ Add Coupons

**Coupon Management**

Coupon Code:

Coupon Name:

Coupon Amount:

Discount Percentage:

**Coupon Code** – The coupon code is an alphanumeric value that the user enters on the payment form to apply the discount.

**Coupon Name** – The coupon name is a unique name that you assign to the coupon to help you reference the sale or promotion you are offering discounts for. The coupon name does not show up on the front end payment for to the user. The coupon name is only used for backend reporting.

**Coupon Amount** – The coupon amount is the total dollar amount you want to discount the payment by when the user enters a valid coupon code. It should be entered as a numeric amount without the dollar sign.

**Discount Percentage** – The discount percentage is the percent that you want to discount the payment by when the user enters a valid coupon code. It should be entered as a number without decimals or percentage sign. For example, 10% should be entered as 10 and 25% should be entered as 25.

Make sure you enter a coupon amount OR a discount percentage not both.

## **A. *Edit and Delete Coupons***

### **Edit Coupons**

From the data grid that lists your coupons click the edit link next to the coupon you wish to edit. Make the changes to the coupon and click the update button to save your changes. Click the cancel button to cancel your changes.

## Delete Coupons

From the data grid that lists your coupons click the delete link next to the coupon you wish to delete.

## V. Configuring your Authorize.Net Account

1. On the first page, look for the “Account” section at the bottom left hand side. Click on “Settings”.
2. Click on “Response/Receipt URLs”, which is located in the “Transaction Format Settings” section.
3. Click on the “Add URL” link that is located in the Response/Receipt URL page.
4. You will then see a textbox where you can add your form’s unique URL. Enter the URL generated in the "Receipt Link URL" in the Smith Registration settings.

## VI. Customize Authorize.Net Payment Form

Since your users will be redirected to a secure Authorize.net payment form to fill in their billing information, you might want to customize the feel of the payment form and the billing information that is asked of your user. In order to customize the form and the fields that show on the Authorize.net form, please do the following:

1. Log Into Authorize.net - <https://account.authorize.net/>
2. On the first page, look for the “Account” section at the bottom left hand side. Click on “Settings”.
3. On the settings page, the first section is labeled “Transaction Format Settings”. In that section, click on “Payment Form”.
4. In the payment form area, you can customize the header, footer, color settings, and the form fields that appear on the Authorize.net payment form. To customize each area, just click on the appropriate link.

### ***A. Send Your Users a Receipt***

If you collect a users email address when they complete the Authorize.net payment form, you can opt to send them receipt via email. To do this:

1. Navigate to the “Settings” section as described in the previous section.
2. Click on “Email Receipt” which is located in the “Transaction Format Settings” section.
3. Check “Email transaction receipt to customer (if email address is provided)”
4. Add any text that you would like to be sent to your users in the email receipt.

**Note:** If you want your users to receive an email confirmation receipt from Authorize.Net after they successfully pay through Authorize.net, you must collect their email address. To ask for an email address, customize the form fields to ask for “Email” in the “Customer Billing Information” section. The Smith Registration module automatically sends an email confirmation receipt so configuring Authorize.net to send a receipt is not required.

## VII. Smith Registration Email Setup

The following section describes how to configure the email confirmation receipt in the Smith Registration module.

User Email Confirmation Subject:	<input type="text" value="Your Order"/>
User Email Confirmation Body:	<input type="text" value="Thank you for your order.&lt;br&gt;Your Order Total is :[OrderTotal]"/>
Admin Email Confirmation Subject:	<input type="text" value="New Order on Website"/>
Admin Email Confirmation Body:	<input type="text" value="New order from website for order total of [OrderTotal]"/>

**User Email Confirmation Subject** - Enter the subject line for the email that will be sent to the customer upon successful registration and payment.

**User Email Confirmation Body** - Enter the text for the body of the email that will be sent to the customer upon successful registration and payment. Limited html tags are supported in the html body

The following tokens can be entered in the email body to customize the email message.

[FIRSTNAME]  
[LASTNAME]  
[USERNAME]  
[EMAIL]  
[ORDERTOTAL]

Note: They should all be uppercase.

**Admin Email Confirmation Subject** - Enter the subject line for the email that will be sent to the portal admin upon successful registration and payment.

**Admin Email Confirmation Body** - Enter the text for the body of the email that will be sent to the portal admin upon successful registration and payment.

The following tokens can be entered to customize the body of the admin email message.

[FIRSTNAME]  
[LASTNAME]  
[USERNAME]  
[EMAIL]  
[ORDERTOTAL]

Note: They should all be uppercase.

## VIII. Saving your module settings

**Update Button** - When you are finished configuring the module settings click the “Update” button at the bottom of your screen to save your module settings.

**Congratulations!** Your new Registration module is now ready for use. Make sure that you logout as host before going thru the registration.

## IX. Setting up recurring billing on the Authorize.Net Payment Form

To setup recurring billing on the Authorize.Net payment form you can configure a new field on the authorize.net payment form called Recurring Billing Transaction which indicates whether the transaction is a recurring billing transaction.

To configure additional fields that you would like to appear on your payment form follow these steps:

1. Log into the Merchant Interface at <https://secure.authorize.net>
2. Click Settings under Account in the main menu on the left
3. Click Payment Form in the Transaction Format Settings section
4. Click Form Fields
5. Click to select the checkbox(es) in the View column next to the fields you would like to display on your payment form
6. For each field you are adding, click to select the check boxes in the Edit and Required columns if you would also like to configure either or both of these attributes for the field
  - a. View – The customer can view but not edit the information. For example, if you would like to display an invoice number. Information that is View only should be submitted with the transaction information to the payment gateway. Contact your Web developer for more information.
  - b. Edit – The customer can view and/or edit the information but the field is not required to submit the transaction. For example, if you would like to collect but not require the customer's email address, configuring the field as View and Edit allows the customer to provide this information with the transaction.
  - c. Required – The customer must provide the information in order to submit the transaction. For example, if you would like to require the customer's card code. When requiring this field, the View, Edit and Required attributes must be configured.
7. Click Submit

Be sure to test your payment form anytime you update fields and their attributes to be sure that it meets your requirements.

See the following url at Authorize.net for more info on configuring your payment form

<http://www.authorize.net/support/merchant/>

Navigate to section Form Settings and Customizing the Hosted Payment Form.

## X. User Registration Checkout Flow Screens

Smith Registration Step 1:





### SUBSCRIPTION

Item	Website Subscription
Price	\$50

### ENTER YOUR NAME

First Name:	MIke	
Last Name:	Perry	

### ENTER YOUR ADDRESS

Street Address:	20 apple	
City:	laguna	
State:	California	
Zip:	92677	

### CONTACT INFORMATION

Email:	mike@perry.com	
Phone:	121-111-1111	
Cell Phone:	222-222-2222	

### CREATE PASSWORD ( Email will be your UserName )

Password	<input type="password"/>	
----------	--------------------------	---

Confirm Password	<input type="password"/>	
------------------	--------------------------	---

Can we contact you with product updates and any information?	<input type="checkbox"/>
--	--------------------------

Next >

## Smith Registration Step 2:

**Confirm****Step 2: CONFIRM REGISTRATION****PERSONAL INFORMATION**


First Name:	Mike
Last Name:	Perry
Street Address:	20 apple
City:	laguna
State:	CA
Zip:	92677
Email:	mike@perry1.com
Phone:	121-111-1111

**ORDER DETAILS**

Items	Website Subscription
Price	\$50
Payment Method	

[Back](#)[Process Payment](#)

Smith Registration Step 3 – Authorize.Net Payment Page:



Authorize.Net  
SECURE CHECKOUT

---

**Order Information** \* Required Fields


---

**Total: US \$50.00**

---

**Payment Information**

Pay by  Credit Card  Bank Account (USA only)



Card Number:  \* (enter number without spaces or dashes)

Expiration Date:  \* (mmyy)

Card Code:  [What's this?](#)

---

**Billing Information**

First Name:  \* Last Name:


Address:

Zip/Postal Code:

---

Smith Registration Step 4 – Authorize.Net Confirmation Page:

Receipt Page



[Return to Smith Consulting](#)

**Thank you for your order!**

---

You may print this receipt page for your records.

---

Merchant:	Mass Test
Date/Time:	29-Sep-2008 12:20:59 AM
Transaction ID:	2147523982
Authorization Code:	e0tsuN
Payment Method:	Visa ****1881
Total:	<b>US \$50.00</b>

---

**Billing Information**  
Mike Perry  
20 apple  
92677

---

All Rights Reserved

## XI. Authorize.Net Errors

(13) The merchant login ID or password is invalid or the account is inactive. - This error occurs when either your login Id or transaction key are invalid. Please refer to the section on Configuring Authorize.net above and make sure that you have obtained the proper login Id and transaction key.

(14) The referrer, relay response or receipt link URL is invalid. - This error occurs when you have not entered a response/relay URL into Authorize.net, or the response/relay URL

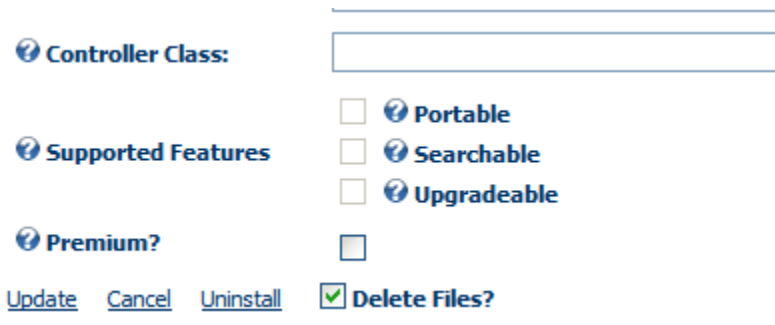
is incorrect. Please make sure you have entered the correct Receipt Link URL described above.

(99) This transaction cannot be accepted. - This error occurs when you have entered an incorrect Transaction Key into the Smith Registration settings. Double check to make sure that the Transaction Key provided by authorize.net is exactly what you entered into the Smith Registration settings.

## XII. Upgrading or Uninstalling the Registration Module

In order to upgrade the Smith Registration module to a newer version please follow these steps:

1. It's a good idea to reset Microsoft IIS webserver prior to uninstalling modules as IIS caches files sometimes.
2. Navigate to the host menu – module definitions page.
3. Click the pencil next to the Smith Registration to edit the module
4. Locate the following screen:



Controller Class:

Portable

Supported Features   Searchable

Upgradeable

Premium?

[Update](#) [Cancel](#) [Uninstall](#)  Delete Files?

5. Make sure the delete files checkbox is checked and click the uninstall link
6. After the module has uninstalled you can follow the procedure at the top of this document titled “Installing the Smith Registration Module”